

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 19.1

About this Notice

- This notice is issued in terms of Section 22 (2) of the Companies Act, 2008 and Regulation 19 of the Companies Regulations, 2011.
- The company to whom this Notice is addressed—
 - (a) may apply to the Companies Tribunal in Form CTR 142, to review the Notice only on the grounds that it does not clearly set out the reasons for the Commission forming the stated belief; and
 - (b) subject to any order of the Tribunal, must provide the required information to the Commission within 20 business days after the date of this Notice.
- If the company fails within the specified time to respond to this Notice, or to satisfy the Commission that it is not engaging in conduct prohibited by s 20 of the Companies Act, 2008, the Commission may issue a Compliance Notice requiring the company to cease carrying on its business or trading.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Notice to Show Cause Respecting Reckless Trading

Date: _____

Concerning:

(Name and Registration Number of Company)

The Companies Commission has grounds to believe that the above named company may be carrying on its business recklessly, with gross negligence, with intent to defraud a person, or for a fraudulent purpose, or is trading under insolvent circumstances, contrary to section 22 (1) of the Companies Act, 2008. In particular—

(Insert particulars of the grounds on which the Commission has formed the belief stated above)

In terms of section 22 (2) of the Companies Act, 2008, and Regulation 19 of the Companies Regulations, 2011, the Companies Commission requires the company named above to show cause why the company should be permitted to carry on business or to trade.

Name and Title of person signing on behalf of the Commission:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 19.2

Confirmation Notice

About this Notice

- This notice is issued in terms of Section 22 (2) of the Companies Act, 2008 and Regulation 19 of the Companies Regulations, 2011.

Date: _____

Concerning:

(Name and Registration Number of Company)

On *(Insert date of Notice CoR 19.1)* _____, the Companies Commission issued a Notice in Form CoR 19.1 requiring the company named above to show cause why it should be permitted to carry on business or to trade.

The company has satisfied the Commission that it is not engaging in conduct prohibited by Section 22 of the Companies Act, 2008, in respect of the particulars set out in the previous Notice.

The Companies Commission confirms the right of the company to continue to carry on business or to trade.

DRAFT

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Name and Title of person signing on behalf of the Commission:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 20.1

Registration of External Company

About this Form

- This form is issued in terms of Section 23 (1), (2) and (2A) of the Companies Act, 2008 and Regulation 20 of the Companies Regulations, 2011.
- All documents referred to in the notice must be attached to this Notice when filed.
- The fee for filing this Notice is R 400.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Date: _____

Concerning:

(Name and Foreign Registration Number of External Company)

The above named foreign company, which was incorporated on *(insert date)* _____ under the law of *(insert jurisdiction)* _____, and is currently registered under the law of *(insert jurisdiction)* _____, advises that it is carrying on business within the Republic to the extent that requires its registration as an external company, in terms of section 23 (1), (2) and (2A) of the Companies Act, 2008.

In support of this notice, the external company has attached a copy of its Memorandum of Incorporation, its Certificate of Incorporation, its current Registration Certificate, if different, and translated copies of any such document, if the original is not in an official language of the Republic.

In further support of this Notice, the external company declares that:

1. Its principal office address outside the Republic is:

2. Its principal office address within the Republic is:

3. The external company's directors are as set out on Annexure A

4. The name and address of the person, if any, within the Republic who has consented to accept service of documents on behalf of the external company and has been appointed by the external company to do so, is:

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

**Form CoR 20.1
Annexure A**

Directors of External Company

Date: _____

Concerning:

(Name and Foreign Registration Number of External Company)

About this Form

- This form is issued in terms of Section 23 (1), (2) and (2A) of the Companies Act, 2008 and Regulation 20 of the Companies Regulations, 2011.
- This document must be filed in conjunction with Form 20.1.

The above named foreign company, which has filed a notice for registration as an external company, in terms of section 23 (1), (2) and (2A) of the Companies Act, 2008, advises that its current directors are the following persons:

DRAFT

**Contacting the
Commission**

The Companies and Intellectual
Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 20.2

Registration Certificate

About this Certificate

- This certificate is issued in terms of Section 23 of the Companies Act, 2008 and Regulation 20 of the Companies Regulations, 2011.
- The external company is required to notify the Commission of any change in its registered office, and is required to file an annual return each year within 30 business days after the anniversary of this certificate

Date: _____

Concerning:

(Name and Registration Number of External Company)

The above named foreign company has been registered as an external company in terms of section 23 of the Companies Act, 2008.

DRAFT

**Contacting the
Commission**

The Companies and Intellectual
Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Name and Title of person signing on behalf of the Commission:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 21

About this Form

- This form is issued in terms of Section 23 (3) of the Companies Act, 2008 and Regulation 21 of the Companies Regulations, 2011.
- The date to be inserted must be at least five business days after the date this form is filed.
- The fee for filing this Notice is R 100.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Notice of Change of Registered Office

Date: _____

Concerning:

(Name and Registration Number of Company or External Company)

The above named company, or external company, advises that it has or will change its principal office in the Republic on _____ *(Insert Date)* to the following address:

DRAFT

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 22

About this Form

- This form is issued in terms of Section 25 of the Companies Act, 2008 and Regulation 22 of the Companies Regulations, 2011.
- The date to be inserted must not be earlier than the date this form is filed.
- There is no fee for filing this Notice.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Notice of Location of Company Records

Date: _____

Concerning:

(Name and Registration Number of Company)

The above named company advises that on _____ *(Insert Date)* it has or will change the location of certain of its records, which are not, or will no longer be, kept at its registered office, to the following address:

This notice applies to the following records:

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 24

Request for Access to Information

About this Form

- This form is issued in terms of Section 26 of the Companies Act, 2008 and Regulation 24 of the Companies Regulations, 2011.
- Any right of access to company records is subject to section 26 and to the Promotion of Access to Information Act, 2000.
- This form must be completed and submitted to the company before a right of access may be exercised.

Date: _____

From: _____ *(Insert name of person seeking access)*

To:

(Name and Registration Number of Company)

The person named above claims a right of access to the following records of the above named company:

The person named above claims a right of access on the grounds of being:

_____ a holder of a beneficial interest in securities of the company, or a member of a non profit company, as the case may be, as contemplated in section 26 (1).

_____ a person other than a person contemplated in section 26 (1).

The person named above may be contacted about this request at:

(insert contact details)

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address

Pretoria XXXX

Republic of South Africa

tel: 27 012 123 4567

fax: 27 012 123 4567

e-mail: XXX@XXXX.gov.za

WWW. XXXX.XXX

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 25

About this Form

- This form is issued in terms of Section 27(4) of the Companies Act, 2008 and Regulation 25 of the Companies Regulations, 2011.
- The financial year end of a company may not be changed more than once during any particular financial year.
- The date to be inserted as the new financial year end must not be earlier than the date this form is filed, and must not result in a financial year that exceeds 15 months.
- The fee for filing this Notice is R 100.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Notice of Change of Financial Year End

Date: _____

Concerning:

(Name and Registration Number of Company)

The Board of Directors of the above named company, whose current financial year end is _____, advises that the company will change its financial year end to _____ *(Insert Date)*.

DRAFT

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 30.1

Annual Return

About this Form

- This form is issued in terms of Section 33 of the Companies Act, 2008 and Regulation 30 of the Companies Regulations, 2011.
- The annual return must be filed within 30 business days after each anniversary of the company's date of incorporation, or date of registration in the Republic, in the case of a domesticated company. Late filing of this form will result in an increased fee applying.
- The fee for filing this Notice varies with the annual turnover of the company. Pleaser refer to Item 8 of Table CR 2B for the applicable fee.

Date: _____

Concerning:

(Name and Registration Number of Company)

The above named company reports that the following information remains as shown on the Companies Registry, except as noted:

Item	Unchanged	Changed as shown on attached Notice
Principal Office		
Location of records		
Directors, Secretary, Auditors and Audit Committee		
Financial Year End		
Memorandum of Incorporation		
Company Rules		

The person designated by the company to be responsible for compliance with Chapter 2, Part C, and Chapter 3 of the Act, is:

(Name and Identity or Registration Number of designated person)

The Company's public interest score in terms of Regulation 26 (2) is calculated as follows:

Maximum Number of Employees	
Unsecured debt (in R millions)	
Turnover (in R millions)	
Maximum number of individuals with a beneficial interest in securities of the company, or members in case of a non profit company	
Total Score	

Form continues on Page 2.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

**Companies and Intellectual Property Commission
Republic of South Africa**

The company—

**Form CoR 30.1
Annual Return
Page 2**

About this Form

- The company must provide financial information in a form contemplated in the options set out to the right.
- A company that is required in terms of the Act or Regulation 28 to have its Annual Financial Statements audited, must file those statements with the Return, or undertake to do so when they are approved.
- Any other company may voluntarily file its annual financial statements if they have been audited or independently reviewed.
- A company that does not file or undertake to file audited or reviewed annual financial statements must file an annual financial supplement with this return.

- being required by the Act or Regulation 28 to have its annual financial statements audited, now—
 - attaches a copy of those statements, dated _____; or
 - undertakes to file a copy of those statements within 20 business days after they have been approved by the company's board.
- not being required by the Act or Regulation 28 to have its annual financial statements audited—;
 - voluntarily attaches a copy of its audited or independently reviewed annual financial statements, dated _____; or
 - undertakes to file a copy of those statements within 20 business days after they have been approved by the company's board; or
 - attaches an annual financial supplement in the applicable form.

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 30.2

Annual Financial Supplement

About this Form

- This form is issued in terms of Section 33 of the Companies Act, 2008 and Regulation 30 of the Companies Regulations, 2011.
- The annual return must be filed within 30 business days after each anniversary of the company's date of incorporation, or date of registration in the Republic, in the case of a domesticated company. Late filing of this form will result in an increased fee applying.
- This supplement is required only from companies that have not filed, or undertaken to file, a copy of their audited or independently reviewed annual financial statements.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Date: _____

Concerning:

(Name and Registration Number of Company)

The person primarily responsible for recording day to day financial transactions and maintaining the company's financial records is:

(Name and Identity or Registration Number of designated person)

The person primarily responsible for compiling financial information and preparing reports or statements is:

(Name and Identity or Registration Number of designated person)

The person, if any who provides advice to the company concerning the maintenance of financial records is:

(Name and Identity or Registration Number of designated person)

The company maintains the following accounts with a bank or similar financial institution:

(For each account, show the name and location of the bank, and type of account maintained)

The company maintains its financial records—

- manually, in paper based records; or
 electronically, on a computer based system.

The company prepares bank reconciliations, balance sheets and income and expense statements:

Monthly Quarterly Semi-annually Annually Never

If the company deals in goods, when does it carry out stocktaking: _____

Does the company hold any assets in a fiduciary capacity for persons not related to the company, as contemplated in Regulation 28 (2)(b)? Yes No

Name and Title of person signing on behalf of the Company:

Authorised Signature:

Companies and Intellectual Property Commission Republic of South Africa

Form CoR 30.3

Annual Return (External Company)

About this Form

- This form is issued in terms of Section 33 of the Companies Act, 2008 and Regulation 30 of the Companies Regulations, 2011.
- The annual return must be filed within 30 business days after each anniversary of the company's registration in the Republic as an external company. Late filing of this form will result in an increased fee applying.
- The fee for filing this Notice varies with the annual turnover in the Republic of the company. Please refer to Item 8 of Table CR 2B for the applicable fee.

Date: _____

Concerning:

(Name and South African Registration Number of External Company)

The above named company reports that the following information remains as shown on the Companies Registry, except as noted:

Item	Unchanged	Changed as shown on attached Notice
Principal Office		
Location of records		
Person who has consented to accept service		
Foreign jurisdiction in which company is primarily registered		

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 31

About this Notice

- This notice is issued in terms of Schedule 5, Item 6 of the Companies Act, 2008 and Regulation 31 of the Companies Regulations, 2011.
- This Notice may be filed at any time, but only in respect of classes of authorised shares from which shares have not been issued, or if issued, are no longer outstanding.
- There is no fee for filing this Notice, if it is filed within 5 years after the effective date of the Act.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Notice of Board Resolution to Convert Par Value Shares

Date: _____

Concerning:

(Name and Registration Number of Company)

The Memorandum of Incorporation of the above named company, as previously filed on _____, *(insert date of most recently filed Memorandum or Amendment)*

has been amended in accordance with Schedule 5, Item 6 of the Companies Act, 2008, and Regulation 31 of the Companies Regulations, with effect from the date of the attached Board resolution.

As contemplated in Regulation 31 (3), this amendment serves only to convert the class or classes of par value or nominal value shares, as noted in the resolution, to shares having no nominal or par value.

In support of this Notice, the company—

- (a) has attached a copy of the resolution of the Board, dated _____; and
- (b) declares that it has no issued and outstanding shares of the class or classes referred to in this Notice.

As a result of this amendment, the company:

- Has no further classes of nominal value or par value shares.
- Has further classes of nominal value or par value shares, which will be the subject of a further amendment.

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 35.1

Notice of Pre-Incorporation Contract

About this Form

- This form is issued in terms of Section 21 of the Companies Act, 2008 and Regulation 35 of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, a copy must be filed with the Companies Commission as part of the public record of the company concerned.

Date: _____

From: _____ *(Insert name of person giving notice)*

To:

(Name and Registration Number of Company)

The person named above advises the company of the following contract entered into, or action taken, in the name of, or on behalf of the company, before the company was incorporated, as contemplated in section 21:

(Insert particulars of contract or action)

DRAFT

The person named above may be contacted about this request at:

(insert contact details)

**Contacting the
Commission**

The Companies and Intellectual
Property Commission of South Africa

Street Address

Pretoria XXXX

Republic of South Africa

tel: 27 012 123 4567

fax: 27 012 123 4567

e-mail: XXX@XXXX.gov.za

WWW. XXXX.XXX

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 35.2

About this Form

- This form is issued in terms of Section 21 of the Companies Act, 2008 and Regulation 35 of the Companies Regulations, 2011.
- This Form must be filed with the Companies Commission within five business days after the Board of the Company makes a decision concerning any particular pre-incorporation contract or action.
- A copy of this form must be delivered to each person who is a party to the contract, or materially affected by the action, in respect of which this Notice was given.

**Contacting the
Commission**

The Companies and Intellectual
Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Notice of Action concerning Pre-Incorporation Contract

Date: _____

From:

(Name and Registration Number of Company)

The company named above advises that it has—

completely or partially rejected

completely or partially ratified

the following contract entered into, or action taken, in the name of, or on behalf of the company, before the company was incorporated, as contemplated in section 21:

(Insert particulars of contract or action)

Name and Title of person signing on behalf of the Company:

Authorised Signature:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 36.1

General Security Holder Notice to Company

About this Form

- This form is issued in terms of the Companies Act, 2008 and Regulation 36 (1) of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, it is not necessary to file a copy with the Companies Commission.
- This form is to be used for only one of the alternative purposes at a time. Use a separate form for each matter of which notice is being given.
- If you use this form to make a demand in terms of section 165, attach a statement of particulars, setting out the legal action you require the company to take.
- If you use this form to appoint more than one proxy, you must indicate for each proxy, their specific powers to exercise particular voting rights.
- A proxy appointment remains valid for one year, unless you revoke it earlier.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Date: _____

From: _____ *(Insert name of person giving notice)*

To:

(Name and Registration Number of Company)

The person named above, being the holder of a beneficial interest in securities of the company, advises the company as follows:

- I intend to vote against the resolution proposed in a notice dated _____ to amend the company's Memorandum of Incorporation, as contemplated in section 37 (8).
- I intend to vote against the resolution proposed in a notice dated _____ to have the company engage in a fundamental transaction, as contemplated in section 115 (8).
- I accept the offer to subscribe additional securities offered in terms of section 39 (2) and the notice dated _____.
- In terms of section 165, I demand that the company commence or continue legal proceedings to protect its interests, as set out in the attached statement.
- In terms of section 58, I appoint the following persons as proxy to act on my behalf:

(Name, Identity number and address for receiving notice of each person being named as a proxy.)

Signed:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 36.2

About this Form

- This form is issued in terms of the Companies Act, 2008 and Regulation 36 (2) of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, it is not necessary to file a copy with the Companies Commission.
- This form is to be used for only one of the alternative purposes at a time. Use a separate form for each matter of which notice is being given.
- A notice respecting a resolution adopted in terms of section 60 must be given within 10 business days after the decision is made .
- A notice advising of rights in terms of section 164 must be given with the notice of the resolution to be voted upon.
- A notice reporting the result of a resolution, in terms of section 164, must be given within 10 business days after the vote was taken.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

General Company Notice to Security Holders

Date: _____

From:

(Name and Registration Number of Company)

To: _____ (Insert name of person receiving)

The company advises the person named above as follows:

- As a holder of the beneficial interest in securities of the company, you have a right, in terms of section 39, until _____, to subscribe additional securities of the same class before they are offered to non shareholders. Please see the attached material for particulars of this offering.
- The Board of Directors has adopted the attached resolution to provide financial assistance to a person, as contemplated in section 45 (2).
- The company has reason to believe that securities held by you may be held for the benefit of another person. In terms of section 56 (5), the company requires you to confirm or deny that fact, and if true, to disclose the relevant particulars, including the identity of any such person.
- In terms of section 60, the company reports the result of a shareholder decision, taken other than at a meeting, as set out in the attached statement.
- In terms of section 62 (1), a meeting of the shareholders will be held at _____ o'clock on _____ at _____ to consider the business set out on the attached agenda.
- The shareholders of the company are asked to consider a resolution in terms of section 37 (8) or 115 (8). Shareholders who may oppose this resolution have rights to register their dissent in terms of section 164. To exercise those rights, a shareholder must inform the company of their intent before the resolution is put to a vote.
- The shareholders of the company have adopted a resolution that you previously stated, in terms of section 37 (8) or 115 (8), that you would oppose. As a dissenting shareholder, you may have further rights in terms of section 164.

Signed:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 36.3

General Notice to Holders of Beneficial Interests

About this Form

- This form is issued in terms of section 56 (1) and (11) of the Companies Act, 2008 and Regulation 36 (3) of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, it is not necessary to file a copy with the Companies Commission.
- If this form is used, its use must comply with any applicable requirements of a central securities depository.

Date: _____

From: _____ *(Insert name of person giving notice)*

Concerning:

(Name and Registration Number of Company)

The person named above, being the holder of securities of the company, advises the holders of the beneficial interests in those securities as follows:

1. A meeting of shareholders of the company will be held at _____ o'clock on _____ at _____, and the agenda for that meeting includes matters on which the voting rights attached to the securities may be exercised.
2. You have the right in terms of section 56 (11) to demand a proxy appointment from the holder of the securities, so that you can attend and participate, and vote, to the extent of your beneficial interest in the securities
3. A demand for a proxy appointment must be sent to:

(Name, Identity number and address for receiving notice of each person being named as a proxy.)

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Signed:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 36.4

Notice of Director's Personal Financial Interest

About this Form

- This form is issued in terms of section 75 of the Companies Act, 2008 and Regulation 36 (4) of the Companies Regulations, 2011.
- The use of this Form is voluntary. If this form is used, it is not necessary to file a copy with the Companies Commission.

Date: _____

From: _____ *(Insert name of director giving notice)*

To:

(Name and Registration Number of Company)

The person named above, being a director or prescribed officer of the company, advises the company of the following personal financial interests:

(Provide particulars of the nature and extent of the interest, using additional sheets if required.)

DRAFT

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Signed:

**Companies and Intellectual Property Commission
Republic of South Africa**

Form CoR 39

About this Form

- This form is issued in terms of Section 70 (6) of the Companies Act, 2008 and Regulation 39 of the Companies Regulations, 2011.
- This form must be filed within 10 business days after any change in the composition of the Board of Directors.
- The prescribed fee for filing this Notice is Nil.

Contacting the Commission

The Companies and Intellectual Property Commission of South Africa

Street Address
Pretoria XXXX
Republic of South Africa
tel: 27 012 123 4567
fax: 27 012 123 4567
e-mail: XXX@XXXX.gov.za
WWW. XXXX.XXX

Notice of Change of Company Directors

Date: _____

Concerning:

(Name and Registration Number of Company)

The above named company gives notice of the following change in the persons serving as directors of the company. In the case of new directors, each person named has consented to assume that office.

(For each person listed, show the person's name and identity number, and the date on which they were appointed or elected, or on which they have ceased to serve.)

DRAFT

Name and Title of person signing on behalf of the Company:

Authorised Signature:
